**Liquor Establishment Observation Report**

Date:      Time in:       Time out:

Case Number:

Officer(s):

Establishment Name:       Address:

**Observations**

1. # wait staff/bartenders currently working:       # security staff currently working:
2. # of patrons:       Posted occupancy limit:       Not posted/not visible:
3. After hours service noted: Yes [ ]  or No [ ] . If yes, time:
4. Exits/Lighting/Visibility: Good [ ]  Fair [ ]  Poor [ ]  Parking lot/Outside lighting: Good [ ]  Fair [ ]  Poor [ ]
5. Did agents observe employees drinking while on duty? Yes [ ]  or No [ ] .
6. Did agents observe patrons’ IDs being checked on people who appeared under 30? (Circle one of the following options.)

All of the time [ ]  Most of the time [ ]  Some of the time [ ]  Never [ ]  No one under 30 ordering drink [ ]

1. Did agents check patrons’ IDs? Yes [ ]  or No [ ] . If yes, how many?       Results:
2. Any patrons appear intoxicated? Yes [ ]  or No [ ] . If yes, how many?
3. Over service of alcohol observed? Yes [ ]  or No [ ] .
4. Alcohol leaving the licensed premise? Yes [ ]  or No [ ] .
5. Happy hour/Drink specials/other events at time of visit? Yes [ ]  or No [ ] .
6. Spoke with Manager/Owner? Yes [ ]  or No [ ] . If yes, name:

 **Notes:**

**Names/Subjects**

**Status:** **A** – Arrested **C** - Cited **D** – Detox/Hospital **E** – Employee/Server  **M** – Manager/Owner **O** – Other **S** – Suspect **W** – Witness

Name:       DOB:       Status:

Address:       City:       State:       ZIP:

Phone: (H)       (C)       (W)

Check all descriptors that apply:

[ ]  Odor of Alcohol [ ]  Lying Down PBT Value:

[ ]  Reddened/Bloodshot Eyes [ ]  Asleep

 [ ]  Watery/Glassy Eyes [ ]  Unconscious

 [ ]  Slurred Speech [ ]  Belligerent

 [ ]  Slow Speech [ ]  Agitated/Profanity

 [ ]  Mumbling/Incoherent [ ]  Combative/Fighting

 [ ]  Staggering [ ]  Crying

 [ ]  Using objects or [ ]  Vomiting

 people for balance

**Additional Information**
Did agents observe person order drink?

Did agents observe person drinking?

**Names/Subjects**

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